

JOB DESCRIPTION
CHILDREN AND FAMILIES WORKER

Parish of Mundeford: All Saints Church, Mundeford and High Cross Church, Somerford

POSITION: Children and Families Worker, responsible to the Priest-in-Charge, employed by the Parochial Church Council.

PURPOSE: To lead the children's and families ministry in the churches and the parish.

START DATE: 2019

AIM: To model a Godly example of Christian discipleship for children and young people up to 13 and their families in our parish, and to lead and work alongside a team of people to nurture the spiritual and whole-person development of these children and young people.

RESPONSIBILITIES:

1. To lead a vibrant and creative children's ministry the Parish of Mundeford: to teach, pastor, disciple, encourage and make Jesus known.
2. To develop a vision for Spirit-led and biblically-based work amongst children, leading to a new strategy for encouraging growth among the under 13s and their families.
3. To co-ordinate and oversee the children's work and worship on Sundays and during the week whilst supporting and encouraging a team of volunteers.
4. To develop work with the wider community by linking with the schools, pre-schools and uniformed groups, and by developing new initiatives.

AREAS OF WORK

1. To recruit, motivate, mentor and encourage volunteer leaders. To identify and develop the gifts and skills of leaders through conferences, training events, retreats and so on.
2. To communicate and liaise with parents on a regular basis. To provide pastoral support for children and families, where appropriate, and to be involved in baptism preparation.
3. To visit families in their homes.
4. To prepare a budget for the children's and families work in conjunction with the Treasurer and the PCC.
5. To be an active member of the Church Ministry Team in all aspects of their work.
6. To be involved in the wider life and ministry of the church, as a committed member of the church family. To promote the work of the children and families ministry among the church family as a whole, where necessary, advocating on behalf of children and their families.
7. To interact with schools.
8. To play a full part in the special Church services: Christingle, Nativity, Mothering Sunday, Easter and Harvest etc.

PERSON SPECIFICATION

The person appointed will:

1. Love children and communicate well with them.
2. Have a desire to see families become integrated into the body of the church.
3. Be a spiritually mature Christian
4. Be approachable, energetic and have a sense of fun and humour.
5. Be flexible and creative.
6. Be confident, caring and humble.
7. Be a Godly role model both for children and their families.
8. Relate well to the staff team, parents, volunteers and the wider church family.
9. Be responsible and safety-conscious following church policy in these areas.
10. Be teachable and keen to learn.
11. Be well organised and computer literate.
12. Be committed to his/her own personal spiritual development.

DESIRABLE:

1. Experience of developing work to engage families with the church.
2. Experience of running a Holiday Club/ Messy Church.
3. Experience of outreach events and work with schools.
4. Experience of working with children with Additional Needs.
5. Hold a professional qualification in children's work or ministry, or a proven track record in children's ministry and be prepared to study for a qualification, supported by Mundeford PCC.
6. Music, drama and ICT skills.

VALUES

A practising Christian, supporting the ethos, vision and values of this Anglican parish.*

Committed to good practice in safeguarding children / young people.

Commitment to personal and professional development.

* Please note that there is a Genuine Occupational Requirement for the post-holder to be a communicant member of the Church of England.

COMMITMENT TO SAFEGUARDING

This post includes regulated activity with children. The church is committed to safeguarding and therefore candidates must undergo a safer recruitment process which includes an enhanced DBS and Barred List check.

The church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. In particular, the church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with their manager or Safeguarding Officer.